



## MINUTES OF THE BOARD MEETING

**TUESDAY, APRIL 28, 2015**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, April 28, 2015, in the Father Kenneth Burns C.S.C. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson MacNeil.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Charbonneau.

2. Roll Call

Chairperson MacNeil noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal	✓			
<b>Student Trustees</b>				
Demizio, Chloe	✓			
Di Pasquale, Jessica	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of April 28, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

Disclosure of Interest was declared by Trustee O'Leary with Item F9 of the In Camera Agenda. This trustee has family members who are employees of the Board. He left the meeting during discussion of this item.

Disclosure of Interest was declared by Trustee Burtnik with Item C4 of the Public Agenda. She refrained from voting on this item.

**5. Approval of Minutes of the Board Meeting of March 24, 2015**

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of March 24, 2015 as presented.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

**1. OFSAA Provincial – Medalists 2015**

Mark Lefebvre, Superintendent of Education introduced Mike Sheahan, Physical Education Consultant who introduced Andrew Bartley, Vice Principal of Denis Morris Catholic High School.

Mr. Bartley introduced Meagan Schweitzer, wrestling coach for Denis Morris Catholic High School. Ms. Schweitzer notified the Board that 10 Denis Morris Student Athletes qualified for OFSSA this year.

Ms. Schweitzer introduced OFSAA Silver Medal winner Sarah Coburn.

Chair MacNeil and John Crocco, Director of Education presented Miss Coburn with a Minted Niagara Catholic "Excellence in Athletics" Pin.

Mr. Sheahan introduced Ken Gripsma, Principal of Saint Francis Catholic Secondary School.

Mr. Gripsma presented a presentation of the OFSAA Competition, and introduced Mr. Sullivan who introduced the coaches and players of the OFSAA Boy's Basketball Team Champions.

Chair MacNeil, Director Crocco, Trustee Burtnik and Trustee Charbonneau presented each player with a Minted Niagara Catholic "Excellence in Athletics" Pin.

Chair MacNeil congratulated all the students on their athletic achievements.

## C. COMMITTEE AND STAFF REPORTS

### 1. School Excellence Program – Notre Dame Catholic Elementary School – Niagara Falls

Director Crocco provided background information on the monthly School Excellence Program. Superintendent Lefebvre introduced Notre Dame Catholic Elementary School Principal Jeff Lafontaine.

Principal Lafontaine, with the assistance of students and staff showcased Notre Dame Catholic Elementary School as part of the School Excellence Program.

Principal Lafontaine included a dedication to Ross Fruci, Notre Dame Catholic Elementary School Custodian who passed away earlier that afternoon.

Chairperson MacNeil offered condolences on behalf of the Trustees and thanked Principal Lafontaine, the staff and students for their presentation.

### 2. Unapproved Minutes of the Committee of the Whole Meeting of April 14, 2015 and Consideration of Recommendations

Moved by Trustee Fera

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of April 14, 2015, as presented.

**CARRIED**

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of April 14, 2015.

#### 2.1 Approval of Policies

##### 2.1.1 Educational Field Trips Policy (400.2)

Moved by Trustee O'Leary

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the Educational Field Trips Policy (400.2), as presented.

**CARRIED**

##### 2.1.2 Volunteer Driver Policy (302.4)

Moved by Trustee O'Leary

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the Volunteer Driver Policy (302.4), as presented.

**CARRIED**

##### 2.1.3 Volunteer Recognition Policy (800.4)

Moved by Trustee O'Leary

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the Volunteer Recognition Policy (800.4), as presented.

**CARRIED**

**2.2 Elementary and Secondary School Year Calendars 2015-2016**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars 2015-2016, as presented.

**CARRIED**

**2.3 Niagara Catholic Three Year Theological Theme 2015-2018**

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Niagara Catholic Three Year Theological Theme 2015-2018, "One Family in Christ: Know Him, Love Him, Serve Him", as presented.

**CARRIED**

**2.4 Niagara Catholic System Priorities 2015-2016**

Moved by Trustee Burtnik

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Niagara Catholic System Priorities 2015-2016, as presented.

**CARRIED**

Director Crocco answered questions of Trustees.

**3. Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of March 4, 2015**

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of March 4, 2015 as presented for information.

**CARRIED**

**4. Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of January 8, 2015**

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of January 8, 2015 as presented for information.

**CARRIED**

**5. Catholic Education Week 2015**

Mark Lefebvre, Superintendent of Education presented the Catholic Education Week 2015 report for information. Superintendent Lefebvre informed Trustees that all Niagara Catholic Schools will be hosting an open house during Catholic Education Week 2015, as well; Niagara Catholic designed grocery bags will be distributed to all schools for school based donations to the local food banks.

Superintendent Lefebvre presented the video message from Bishop Bergie which will be shown at each Niagara Catholic Secondary School Unified Mass on May 7, 2015.

**6. Financial Reports**

**6.1 Monthly Banking Transactions for the Month of March 2015**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Monthly Banking Transactions for the Month of March 2015 for information.

Moved by Trustee Vernal  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of March 2015, as presented for information.

**CARRIED**

**6.2 Unaudited Interim Statement of Operations as at March 31, 2015**

Superintendent Vetrone presented the Unaudited Interim Statement of Operations as at March 31, 2015 for information.

Superintendent Vetrone answered questions of Trustees.

Moved by Trustee Charbonneau  
Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the Unaudited Interim Statement of Operations as at March 31, 2015, as presented for information.

**CARRIED**

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

**1.1 Loyola High School v. Quebec Memo**

Chair MacNeil introduced information contained in the Loyola High School v. Quebec memo.

Trustee Burtnik answered questions of Trustees

**1.2 Niagara Children's Centre Letter**

Chair MacNeil acknowledged receipt of the letter from the Niagara Children's Centre.

**2. Report on Trustee Conferences Attended**

Nil Report

**3. General Discussion to Plan for Future Action**

**3.1 DRAFT Board Response Letter to Mayor Darté**

Director Crocco highlighted information contained in the Draft Board Response Letter written by Chair MacNeil and Director Crocco to Mayor Darté. Director Crocco distributed

a copy of the “DSBN Trustee Calls for Board Amalgamation” newspaper advertisement for Trustee consideration.

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the DRAFT Board Response Letter to Mayor Darte, as presented.

**CARRIED**

Director Crocco answered questions of Trustees.

#### **4. Trustee Information**

##### **4.1 Spotlight on Niagara Catholic – April 14, 2015**

Director Crocco highlighted the Spotlight on Niagara Catholic – April 14, 2015 issue for Trustees information.

##### **4.2 Calendar of Events – May 2015**

Director Crocco presented the Calendar of Events – May 2015 for Trustees information and asked Trustees to confirm their attendance with Anna Pisano, Administrative Assistant to Corporate Services & Communications to the; May 4, 2015 Catch the Spirit Awards. May 8, 2015 Distinguished Alumni Awards Luncheon. May 11, 2015 Public Awareness Initiative Presentation. May 14, 2015 Graduation Celebration, and Partners in Catholic Education. June 7, 2015 Family Picnic.

##### **4.3 Stakeholders Invitation – Education Development Charge Information Session**

Director Crocco introduced Scott Whitwell, Controller of Facilities Services who presented the Stakeholders Invitation – Education Development Charge Information Session for Trustees information. A copy of the Public Meeting Advertisement was distributed to the Trustees.

##### **4.4 25<sup>th</sup> Anniversary of the Catholic Education Centre April 30, 2015**

Director Crocco informed the Trustees of the 25<sup>th</sup> Anniversary of the Catholic Education Centre April 30, 2015 and noted that Niagara Catholic District School Board will be reaching out to original Board members and staff to visit the Catholic Education Centre on its 25<sup>th</sup> Anniversary.

##### **4.5 AODA Compliance – Accessibility Compliance Report**

Director Crocco highlighted the AODA Compliance – Accessibility Compliance information and noted that Superintendent Baldasaro would present the annual report at the May 12, 2015 Committee of the Whole Meeting.

##### **4.6 Pre-Budget and My Niagara Catholic Trustee Information Session May 12, 2015**

Director Crocco informed the Trustees of the May 12, 2015 Information Workshop beginning at 5:00 p.m.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:34 p.m. and reconvened at 11:20 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Vernal

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of April 28, 2015

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Charbonneau

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of March 24, 2015, as presented.

**CARRIED (Item F1)**

Moved by Trustee Charbonneau

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of April 14, 2015, as presented.

**CARRIED (Item F2)**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.1 of the In Camera Agenda.

**CARRIED (Item F4.1)**

During discussion it was agreed that Items F4.2, F4.3, F4.4, F4.5 and F4.6 of the In Camera Agenda would be deferred to the May 26, 2015 In Camera Board Meeting.

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of March 24, 2015, as presented.

**CARRIED (Item F5)**

Moved by Trustee Fera

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of April 14, 2015, as presented.

**CARRIED (Item F6)**

Moved by Trustee Fera

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.1 of the In Camera Agenda.

**CARRIED (Item F6.1)**

Moved by Trustee Fera

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.2 of the In Camera Agenda.

**CARRIED (Item F6.2)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

**THAT** the April 28, 2015 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 11:26 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **April 28, 2015**.

Approved on **May 26, 2015**.

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Fr. Paul MacNeil  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer